BY-LAWS YORK COUNTY DOG TRAINING CLUB

Article I: Name & Objectives

Section 1

The name of the club shall be York County Dog Training Club.

Section 2

The objectives of the club shall be to:

a. Promote the training of dogs;
b. Disseminate knowledge regarding obedience, agility, earthdog, rally, tracking and all AKC events for which the club is eligible;
c. Conduct training sessions for dogs and their handlers;
d. Encourage the training of judges;
e. Hold and support obedience, agility, earthdog, rally, tracking and all performance event tests and matches under the rules and regulations of the American Kennel Club; and
f. Promote cooperation and good sportsmanship among its members in the training and exhibition of dogs.

Section 3

The club shall not be conducted or operated for profit and no part of any profits or remainder or residue from dues or donations to the club shall inure to the benefit of any member or individual.

Section 4

The members of the club shall adopt and may from time to time revise such bylaws as may be required to carry out these objectives.

Article II: Membership

Section 1: Eligibility

There shall be four types of membership open to all persons 18 years of age and older who are in good standing with The American Kennel Club and who subscribe to the purposes of this club.

Regular: Each person 18 years of age and older, enjoys all club privileges including the right to vote and hold office.

Family: Each person over 18 years of age is entitled to a vote.

Associate: Open to individuals 18 years of age or older who cannot regularly attend club meetings/functions. Associate members are entitled to all club privileges with the exception that Associate members are not eligible to vote, hold office or receive awards.

Junior: Open to persons 10 to 17 years of age; cannot vote or hold office and may automatically convert to regular membership upon reaching his or her 18th birthday.

While membership is to be unrestricted as to residence, the club's primary purpose is to be representative of dog enthusiasts and exhibitors in its immediate area.

Section 2: Dues

Membership dues shall not exceed $50.00 per person, per year individual, or $30.00 per person for associate, per year or $80.00 per family, per year or $20.00 per person, per year (junior), payable on or before the 1st day of September of each year. No member may vote whose dues are not paid for the current year. During the month of June the Treasurer shall send to each member a statement of dues for the ensuing year. The Board of Directors may elect to institute late fees for members who fail to pay dues by the established dates.

Section 3: Election to Membership

Each applicant for membership shall apply on a form as approved by the board of directors and which shall provide that the applicant agrees to abide by the bylaws of the York County Dog Training Club and the American Kennel Club. The application shall state the name, address, telephone number, occupation, breed of dogs owned, and areas of interest of the applicant. The application must also carry the endorsement of two (2) club members in good standing. Accompanying the application, the prospective member shall submit dues payment for the current year.

All applications for new members will be filed with the Secretary and then each application will sent to the membership within 5 days of receipt. At the next club meeting, the application will be voted upon and affirmative votes of 2/3 of the members present and voting by secret ballot at the meeting shall be required to elect the applicant. Applicants must at least be in attendance for the second reading and vote to introduce themselves to the club. If the applicant cannot attend, the reading and vote will move to the next meeting time. Applicants for membership who have been rejected by the club may not reapply within six months after such rejection.

Section 4: Termination of Membership

Memberships may be terminated:

a. by resignation. Any member in good standing may resign from the club upon notice to the Secretary, but no member may resign when in debt to the club. Dues obligations are considered a debt to the club and they are incurred on the first day of each fiscal year.

b. by lapsing. A membership will be considered as lapsed and automatically terminated if such member's dues remain unpaid 60 days after the first day of the fiscal year; however, the board may grant an additional 30 days of grace to such delinquent members in meritorious cases. In no case may a person be entitled to vote at any club meeting whose dues are unpaid as of the date of that meeting.

c. by expulsion. A membership may be terminated by expulsion as provided in Article VII of these bylaws.

Article III: Meetings & Voting

Section 1: Club Meetings

Club meetings will be held a minimum of 3 times per year with a maximum of 6 times per year in York County, PA at such hour and place as may be designated by the board of directors. A meeting may be held electronically or by conference call if approved by majority of the board. Notice of each such meeting shall be made by either US Mail or electronic mail according to the member's designated preference approximately ten days prior to the date of the meeting. The quorum for such meetings shall be 20 percent of the members in good standing.

Section 2: Special Club Meetings

Special club meetings may be called by the President, or by a simple majority vote of the members of the board who are present and voting at any regular or special meeting of the board; and shall be called by the Secretary upon receipt of a petition signed by five members of the club who are in good standing. Such special meetings shall be held in York County, PA at such place, date and hour as may be designated by the person or persons authorized herein to call such meetings. Such meetings shall follow the same by law requirement as stated under club meetings. Notice of each such meeting shall be made by either US Mail or electronic mail approximately five days and not more than 15 days prior to the date of the meeting, and said notice shall state the purpose of the meeting, and no other club business may be transacted thereat. The quorum for such a meeting shall be 20 percent of the members in good standing.

Section 3: Board Meetings

Meetings of the board of directors shall be held a minimum of 3 times per year with a maximum of 6 meetings per year, in York County, PA at such hour and place as may be designated by the board. A meeting may be held electronically or by conference call if approved by majority of the board. Notice of each such meeting shall be made by either US Mail or electronic mail as designated by the members. The Secretary shall send notice of such meeting at least five days prior to the date of the meeting to the membership.The quorum for such a meeting shall be a majority of the board.

Section 4: Special Board Meetings

Special meetings of the board may be called by the President; and shall be called by the Secretary upon receipt of a written request signed by at least three members of the board. Such special meetings shall be held in York County, PA at such place, date, and hour as may be designated by the person authorized herein to call such meeting. Such meetings shall follow the same ByLaw requirements as stated under board meetings.Notice of such meeting shall be made in written form and mailed via US Mail or electronically by the Secretary at least five days and not more than ten days prior to the date of the meeting. Any such notice shall state the purpose of the meeting and no other business shall be transacted thereat. The quorum for such a meeting shall be a majority of the board.

Section 5: Voting

Each member in good standing whose dues are paid for the current year shall be entitled to one vote at any meeting of the club at which he is present. Associate & Junior members do not have voting rights. Proxy voting will not be permitted at any club meeting or election.

Article IV: Directors & Officers

Section 1: Board of Directors

The board shall be comprised of the officers and one other person, all of whom shall be members in good standing. Number of board members will be added based on the total club membership with one additional board member being added for each 20 regular members. All of whom shall be elected for one-year terms at the club's annual meeting as provided in Article V and shall serve until their successors are elected. General management of the club's affairs shall be entrusted to the board of directors.

Section 2: Officers

The club's officers, consisting of the President, Vice President, Secretary and Treasurer, shall serve in their respective capacities both with regard to the club and its meetings and the board and its meetings.

a. The President shall preside at all meetings of the club and of the board, and shall have the duties and powers normally appurtenant to the office of President in addition to those particularly specified in these bylaws.
b. The Vice President shall have the duties and exercise the powers of the President in case of the President's death, absence or incapacity.
c. The Secretary shall keep a record of all meetings of the club and of the board and of all matters of which a record shall be ordered by the club; have charge of the correspondence, notify members of meetings, notify new members of their election to membership, notify officers and directors of their election to office, keep a roll of the members of the club with their addresses, and carry out such other duties as are prescribed in these bylaws.
d. The Treasurer shall collect and receive all moneys due or belonging to the club. Moneys shall be deposited in a bank designated by the board,

in the name of the club. The books shall at all times be open to inspection by the board and a report shall be given at every meeting on the condition of the club's finances and every item of receipt or payment not before reported; and at the annual meeting an accounting shall be rendered of all moneys received and expended during the previous fiscal year. The Treasurer shall be bonded at the discretion of the board in such amount (to be discussed on an annual basis) as the board of directors shall determine.

Section 3: Vacancies

Any vacancies occurring on the board or among the offices during the year shall be filled until the next annual election by a majority vote of all the then members of the board at its first regular meeting following the creation of such vacancy, or at a special board meeting called for that purpose; except that a vacancy in the office of President shall be filled automatically by the Vice President and the resulting vacancy in the office of Vice President shall be filled by the board.

Section 4: Term Limits

The regular term of office for each officer shall be two years unless sooner terminated by death, incapacity, resignation or removal. Officers may be elected to no more than two (2) consecutive terms. An officer who has served all or part of two (2) consecutive terms shall be ineligible for re-election for one (1) year to an officer position but may serve on the board. They are (2) consecutive term limits for the board of directors.(2 years each) Officers shall be up for election President & Treasurer one year, (ie 2014) Vice-President & Secretary (ie 2015) the alternating years, so no board will have all new officers.

Article V: The Club Year, Annual Meeting & Elections

Section 1: Club Year

The club's fiscal year shall begin on the first day of July and end on the last day June. The club's official year shall run with the calendar year, (for elections / awards, etc.) beginning January 1st and ending the last day of December.

Section 2: Annual Meeting

The annual meeting shall be held in the month of January at which officers and directors for the ensuing year shall be elected by secret ballot from among those nominated in accordance with Section 4 of this Article. They shall take office immediately upon the conclusion of the election and each retiring officer shall turn over to the successor in office all properties and records relating to that office within 30 days after the election.

Section 3: Elections

The nominated candidate receiving the greatest number of votes for each office shall be declared elected. The nominated candidates for other positions on the board who receive the greatest number of votes for such positions shall be declared elected.

Section 4: Nominations

No person may be a candidate in a club election who has not been nominated. During the month of September the board shall select a Nominating Committee consisting of three members and one alternate, not more than one of whom may be a member of the board.

The Secretary shall immediately notify the committee persons and the alternate of their selection. The board shall name a chairman for the committee and it shall be such person's duty to call a committee meeting, which shall be held on or before October 10.

a. The committee shall nominate a minimum of one candidate for each office and positions on the board and, after securing the consent of each person so nominated shall immediately report their nominations to the Secretary in writing.
b. Upon receipt of the Nominating Committee's report, the Secretary shall, at least two weeks before the January meeting, to notify each member in writing of the candidates so nominated.
c. Additional nominations may be made at the General membership meeting prior to the annual meeting by any member in attendance, provided that the person so nominated does not decline when their name is proposed, and provided further that if the proposed candidate is not in attendance at this meeting, the proposer shall present to the Secretary a written statement from the proposed candidate signifying willingness to be a candidate. No person may be a candidate for more than one position.
d. Nominations cannot be made at the annual meeting or in any manner other than as provided in this Section.

Article VI: Committees

Section 1

The board may each year appoint standing committees to advance the work of the club in such matters as dog shows, trials, matches, trophies, annual prizes, membership, and other fields which may well be served by committees. Such committees shall always be subject to the final authority of the board. Special committees may also be appointed by the board to aid it on particular projects.

Section 2

Any committee appointment may be terminated by a majority vote of the full membership of the board upon written notice to the appointee; and the board may appoint successors to those persons whose services have been terminated.

Article VII: Discipline

Section 1: American Kennel Club Suspension

Any member who is suspended from the privileges of The American Kennel Club automatically shall be suspended from the privileges of this club for a like period.

Section 2: Charges

Any member may prefer charges against a member for alleged misconduct prejudicial to the best interests of the club. Written charges with specifications must be filed in duplicate with the Secretary together with a deposit of $50.00, which shall be forfeited if such charges are not sustained by the board following a hearing. The Secretary shall promptly send a copy of the charges to each member of the board or present them at a board meeting and the board shall first consider whether the actions alleged in the charges, if proven, might constitute conduct prejudicial to the best interests of the club. If the board considers that the charges do not allege conduct, which would be prejudicial to the best interests of the club, it may refuse to entertain jurisdiction. If the board entertains jurisdiction of the charges, it shall fix a date for a hearing by the board not less than three weeks or more than six weeks thereafter. The Secretary shall promptly send one copy of the charges to the accused member by registered mail together with a notice of the hearing and an assurance that the defendant may personally appear in his own defense and bring witnesses if he wishes.

Section 3: Board Hearing

The board shall have complete authority to decide whether counsel may attend the hearing, but both complainant and defendant shall be treated uniformly in that regard. Should the charges be sustained after hearing all the evidence and testimony presented by complainant and defendant, the board may by a majority vote of those present reprimand, or suspend the defendant from all privileges of the club for not more than six months from the date of the hearing. And, if it deems that punishment insufficient, it may also recommend to the membership that the penalty be expulsion. In such case, the suspension shall not restrict the defendant's right to appear before his fellow members at the ensuing club meeting which considers the board's recommendation. Immediately after the board has reached a decision, its finding shall be put in written form and filed with the Secretary. The Secretary, in turn, shall notify each of the parties of the board's decision and penalty, if any.

Section 4: Expulsion

Expulsion of a member from the club may be accomplished only at a meeting of the club following a board hearing and upon the board's recommendation as provided in Section 3 of this Article. Such proceedings may occur at a regular or special meeting of the club to be held within 60 days but not earlier than 30 days after the date of the board's recommendation of expulsion. The defendant shall have the

privilege of appearing in his own behalf, though no evidence shall be taken at this meeting. The President shall read the charges and the board's finding and recommendation, and shall invite the defendant, if present, to speak in his own behalf if he wishes. The members shall then vote by secret ballot on the proposed expulsion. A two-thirds vote of those present and voting at the meeting shall be necessary for expulsion. If expulsion is not so voted, the board's suspension shall stand.

Article VIII: Amendments

Section 1

Amendments to the bylaws may be proposed by the board of directors or by written petition addressed to the Secretary signed by 20 percent of the membership in good standing. Amendments proposed by such petition shall be promptly considered by the board of directors and must be submitted to the members with recommendations of the board by the Secretary for a vote within three months of the date when the petition was received by the Secretary.

Section 2

The bylaws may be amended by a two-thirds vote of the members present and voting by secret ballot at any regular or special meeting called for the purpose, provided the proposed amendments have been included in the notice of the meeting and mailed to each member at least two weeks prior to the date of the meeting.

Article IX: Dissolution

Section 1

The club may be dissolved at any time by the written consent of not less than two-thirds of the members. In the event of the dissolution of the club other than for purposes of reorganization whether voluntary or involuntary or by operation of law, none of the property of the club nor any proceeds thereof nor any assets of the club shall be distributed to any members of the club, but after payment of the debts of the club its property and assets shall be given to a charitable organization for the benefit of dogs selected by the board of directors.

Article X: Order of Business

Section 1

At meetings of the club, the order of business, so far as the character and nature of the meeting may permit, shall be as follows:

- Roll Call
- Minutes of Last Meeting
- Report of President
- Report of Secretary
- Report of Treasurer

- Reports of Committees
- Election of Officers and Board (annual meeting)
- Unfinished Business
- New Business
- Election of New Members
- Adjournment

Section 2

At meetings of the board, the order of business, unless otherwise directed by majority vote of those present, shall be as follows:

- Reading of Minutes of Last Meeting
- Report of Secretary
- Report of Treasurer
- Reports of Committees
- Unfinished Business
- New Business
- Adjournment

Article XI: Parliamentary Authority

Section 1

The rules contained in the current edition of "Robert's Rules of Order, Newly Revised," shall govern the club in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any other special rules of order the club may adopt.

Adopted: June 1, 2000
Amended: April 7, 2002 (23 out of 31 members present (75%), affirmative vote 23 to 0)
Amended: February 13, 2004 (33 of 62 members present (53%), affirmative vote 33 to 0)
Amended: March 22, 2013 (38 of 121 members present (31%), affirmative vote 38 to 0)
Amended: January 10, 2018 (37 of 91 members present (34%), affirmative vote 36 to 1)
Amended: March 4, 2023 (57 of ___ members present .(proper quorum was present), affirmative vote 55, negative vote 1, abstaining 1